



Collaborative Eco-Systems in the Workplace

Defined Instructional Objectives:	Inspired workplaces share a lot in common: from effective time management practices, to efficient meeting agendas, to clear procedures and protocols. This is because at the core of what they do, engaged employees all share a common vision and want nothing more than to achieve their goals in the best way possible. Participants will learn to craft these imperative systems.
Measurable Learning Outcomes:	Participants will develop the ability to see oneself and one's roles and behaviours in the context of the systems of the organization involving interaction and feedback. Participants will learn how to perceive themselves as part of the whole, the influence of the whole upon behaviour and how to influence the whole. Through observing their own interdependence in the environment, they will learn the ability to act intelligently. Participants will learn how policies and procedures are in place to give framework and context towards fostering individuality and innovation.
Course Components:	<ol style="list-style-type: none"> 1. Time Management 2. Policies and Procedures 3. Meetings - Protocols and Procedures 4. POP Meetings 5. Complaints 6. Teambuilding 7. Motivators
Assessments Methods:	Verbal understanding of concepts and written reflection (worksheets), completion of self assessments
Delivery Methods:	In person one to one and group training sessions, goal setting worksheets, exercises, active/empathic listening templates, progress tracking
Format:	This training is offered in person one to one, group, or by Skype/Facetime and can be adapted to partnerships and teams.
Duration/Schedule:	The training is based upon 8 hours of individual and group sessions over a period of 4 to 12 weeks.
Attendees:	1 to 100
Completion Requirements:	Participants are required to complete 8 hours of training plus and additional estimated 6 hours of project homework.
Course Fees:	Course fees are contingent on total number of hours of individual and group trainings, number of participants, and if this training is held alone or in conjunction with other trainings. For example: a complete 6 course series (Emotional Intelligence, Healthy Conflict, Transparent Communication, Collaborative Eco-Systems, Team Building with Purpose, and Creating Trust), with 8 hours of training each and 13 participants costs approximately \$72/participant/hour + GST